

**OFFICIAL MINUTES**  
**BELLE PLAINE TOWNSHIP MONTHLY MEETING**

October 4, 2016

BELLE PLAINE TOWNSHIP HALL  
25130 HICKORY BLVD., BELLE PLAINE, MN

Present:

Douglas Kasper – Supervisor, Gary Schmitz – Supervisor, Bob Koenig – Supervisor, Myron Bratsch – Treasurer, Greg Felt - Engineer & Kristy Bieder – Clerk

Others Present: Jeff Klehr, Chris Albrecht, Todd Dvorak & Barbara Weckman Brekke

**1.) Call to Order:** The meeting was called to order by Doug Kasper at 7:00 p.m. followed by the Pledge of Allegiance.

Approval of the September 2016 Board Meeting minutes were presented, on a motion by Koenig, seconded by Schmitz, all in favor, motion carried.

Approval of Treasurer’s report as presented, on a motion by Schmitz, seconded Koenig, all in favor, motion carried, with the following September 2016 balances:

Checking	\$	305.26
MM/State Bank BP		363,756.46
<b>Total:</b>	<b>\$</b>	<b>364,061.72</b>

Receipts: \$1,850.00

Board Members reviewed the meeting minutes from the 9/6/16 Continuation of the Annual Meeting.

**2.) Walk In Agenda Requests:**

Chris Albrecht was present to request approval from the board to separate the existing home on to a 10 acre parcel leaving a 29.126 acre parcel of agricultural land. On a motion by Schmitz, seconded by Koenig, all in favor, motion carried to approve the rezoning of 39.126 acres from A-1, Agricultural Preservation District to UTR-C, Urban Transition Reserve Cluster District.

Doug & Bob will attend the Scott County Board of Adjustment & Planning Advisory Meeting on Monday, October 10<sup>th</sup> at 6:30 for the Public Hearing regarding the Albrecht split.

**3.) Road Report/Issues:**

Susan Lane – The culvert has been replaced. Gary Schmitz will speak with Scott Hagen to let him know we will be removing the old field approach since it is no longer functioning properly & blocking the drainage. Once Gary has spoken with the land owner he will let Jeff Klehr know to move ahead with removal. Belle Plaine Township will cover all expenses of removing the old field approach.

Gary will contact R.D. Associates to have them trim the trees on the west side of the Susan Lane and also have them check Iago and Delaware/220<sup>th</sup> Street W. to determine which ones need trimming.

Laredo & Susan Lane – Greg & Bob will meet at the end of the week to mark the spots to be patched. Greg will then get quotes from a few companies to do the asphalt patching.

255<sup>th</sup> Street West – Jeff Klehr will replace culvert on road in front of Roger & Carol Bauer’s residence.

Murphy Lane Overlay Project – The overlay has been completed by Valley Paving. The estimated grand total for the project is \$25,781.00. John Murphy will be billed once the board receives the final bill; if not paid then the board will hold a hearing to determine if the homeowners should be assessed for the cost.

Snow Plowing – Todd Dvorak was present to turn in his signed contract for 2016-2017 Snow Plowing Services.

Signs – Kristy will contact Bob Terwado to have the stop sign on Susan Lane replaced and the Township sign on Belle Plaine Trail replaced. She will also remind him that the Township Sign on Goshen needs to be relocated to the tree line further North.

**4.) Other Business:**

Liquor License – The Board signed a Township Board Resolution granting a Liquor License to Dale Stender with Oakdale Ridge.

Barbara Weckman Brekke– Barb stopped into the Board Meeting to speak with the Board in regards to her running for Scott County Commissioner for District 1.

Board Canvass Meeting – The Canvass meeting has been scheduled for Monday, November 14<sup>th</sup> at 7:00 p.m.

Township Planning Area Meetings – St. Lawrence, Blakely, Belle Plaine & Helena will be held on Monday, November 21<sup>st</sup> at 6:00 p.m., location to be determined.

**5.) Review and Approval of Claims for Payment:**

Motion by Kasper seconded by Schmitz to approve claims for payment, motion carried.

<u>Check</u>	<u>Individual/Business</u>	<u>Description</u>	<u>Check Amt.</u>
4409	Klehr Grading & Excavating	Susan Lane – Northern Gas	5,534.05
4410	Klehr Grading & Excavating	Susan Lane – Township	6,580.75
4411	Klehr Grading & Excavating	Grading Roads	4,655.00
4412	M.A.T.I.T.	Commercial Insurance	2,047.00
4413	MN Valley Electric	Electricity	100.00
4414	Carol Lambrecht	Election Judge	137.33
4415	David Gordon	Election Judge	108.00
4416	Carol Jean Bauer	Election Judge	136.75
4417	Maureen Daly	Election Judge	141.35
4418	Heather Kes	Election Judge	137.50
4419	Theresa Koenig	Election Judge	166.75
4420	Janet Larson	Election Judge	126.00
4421	Dona Kisor	Election Judge	166.50
4422	Joyce Bailey	Election Judge	162.48
4423	Myron Bratsch	Treasurer Wages	1127.75
4424	Kristy Bieder	Wages/Reimbursements	2286.78
4425	Gary Schmitz	Wages/Mileage	565.18
4426	Doug Kasper	Wages/Mileage	757.62
4427	Robert Koenig	Wages/Mileage	749.95
4428	PERA	DCP 5%	375.50
	EFTPS	Payroll Deductions	1079.24
		<b>TOTAL CHECKS:</b>	<b>\$ 27,141.48</b>

- 6.) **Approved Building Permit Applications:** No Building Permit Report was received from Scott County this month.
- 7.) **Meetings Attended:** Bob, Doug and Myron attended the Scott County Association Meeting at Spring Lake Park. Scott County Sherriff, Luke Hennen presented information on the CodeRED communication tool that is being used for mass notification for Scott County residents. These notifications include weather warnings and other emergency messages (industrial fires, hazardous material releases, missing children, etc.) directly to your phone, cell phone or email. If you are interested in signing up for the CodeRED alerts you can sign up at this web link: <https://public.coderedweb.com/cne/en-US/EAS343CCOED6> or you can contact Scott County Emergency Management at 952.496.8181.

Bob attended the Scale Meeting regarding Water Quality.

- 8.) **Motion to adjourn:** Motion made at 8:20 p.m. by Kasper and seconded by Schmitz to adjourn.

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Supervisor

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Minutes prepared by: Kristy Bieder, Clerk