

OFFICIAL MINUTES
BELLE PLAINE TOWNSHIP MONTHLY MEETING

December 6, 2016

BELLE PLAINE TOWNSHIP HALL
25130 HICKORY BLVD., BELLE PLAINE, MN

Present:

Doug Kasper – Supervisor/Chairman	Robert Koenig – Supervisor	Gary Schmitz – Supervisor
Myron Bratsch – Treasurer	Kristy Bieder – Clerk	Greg Felt – Township Engineer

Others Present: Jeff Klehr, Hugh Thissen, Dale Stier, Susan Stier, Greg Wagner, Deborah Hagen, Scott Hagen, Joe Hartmann, LeRoy Chard & Randy Kubes.

1.) Call to Order: The meeting was called to order by Doug Kasper at 7:00 p.m. followed by the Pledge of Allegiance.

Approval of the November 2016 Board Meeting minutes were presented, on a motion by Koenig, seconded by Schmitz, all in favor, motion carried.

Approval of Treasurer’s report as presented, on a motion by Schmitz, seconded Koenig, all in favor, motion carried, with the following November 2016 balances:

Checking	\$	351.62
MM/State Bank BP		404,618.18
Total:	\$	404,969.80

Receipts: \$96,374.08

2.) Walk In /Agenda Requests:

Valley View Golf Course – Greg Wagner with Scott County was present along with Randy Kubes and LeRoy Chard to discuss the Administrative Subdivision. Greg provided comments from Craig Jenson, Scott County, Transportation Planner regarding the access for parcels, driveways to be removed, trees to be trimmed, ponds to be removed, etc. No new parcels will be created, parcel id numbers will be combined and rearranged, two-building eligibilities are still available for the 140 acres since this property is zoned for Urban Expansion. *The request was submitted by Randy Kubes/LeRoy Chard on November 9th so the County has 60 calendar days to have this request completed.*

Belle Plaine Township Board Members expressed their safety concerns with adding additional driveway/access onto County Road 5.

Dale Stier had some concerns regarding the 25 year old irrigation system and felt that the Scott County Environmental Department, New County Commissioner, new Mayor of the City of Belle Plaine, new Belle Plaine City Council Members should be involved with any decision made with Valley View Golf Course. Mr. Stier will contact the individuals to ask them to consider getting more involved.

Greg Wagner, Scott County will touch base with the Environmental Health Department to see if they have completed their study and report back to Board.

Susan Lane Mailboxes – Dale Stier asked the board to give Susan Lane residents a variance for their nonconforming mailbox. After discussion the Township Board agreed that if the existing shared mailbox is moved out of the road ROW and into the

cul-de-sac and if Dale Stier’s Association accepts full responsibility and liability for any accidents, damage etc. they would be willing to grant a variance. Once the Board receives documentation from Mr. Stier’s lawyer stating that the Association will take full responsibility and liability for any incidents involving their brick mailbox they will grant this variance.

3.) Road Report/Issues:

Laredo Pavement Finding – Greg Felt discussed his findings regarding the gravel depth under asphalt on Laredo Avenue. In one location there was no gravel on the outside 6’ of the patch and a mixture of black dirt and clay subgrade soil directly under the pavement. The inside 6’ had 1” of gravel. The other location had no gravel under the entire width and length of the patch. No black dirt was visible just clay subgrade material.

220th Street West – Hugh Thissen resident at 726 West 220th Street was in attendance to discuss the tree trimming on his road that has yet to be completed. Hugh also asked what can be done with the road so that the Jordan Bus is able to pick up his child for school. Gary will speak with RD Associates regarding trees to be trimmed on 220th Street West. Kristy will contact Benjamin Bus, Inc. in Jordan to determine the issue.

255th Street W. – Jeff Klehr replaced the culvert on 255th Street W.

4.) Other Business:

Certificate of Election– Myron Bratsch (Treasurer), Bob Koenig (Supervisor A.) and Dale Stier (Supervisor B.) were presented with their Certificate of Elections.

5.) Review and Approval of Claims for Payment:

Motion by Schmitz seconded by Koenig to approve claims for payment, motion carried.

<u>Check</u>	<u>Individual/Business</u>	<u>Description</u>	<u>Check Amt.</u>
4437	Courtyard Marriott	Hotel Expense – Annual Conf.	\$ 1,469.45
4438	Klehr Grading & Excavating	Grading Roads	\$ 2,375.00
4439	Klehr Grading & Excavating	Susan Lane – remove field approach	\$ 1,460.00
4440	Klehr Grading & Excavating	255 th Street – Culvert	\$ 2,527.50
4441	MATIT	Workers Comp Insurance	\$ 380.00
4442	BP Rural Fire Dept.	Fire Protection – 2 nd half payment	\$22,296.44
4443	NP Rural Fire Dept.	Fire Protection – 2 nd half payment	\$ 8,190.56
4444	BP Herald	Legal Publications	\$ 65.01
4445	Carol Lambrecht	Election Judge	\$ 97.15
4446	David Gordon	Election Judge	\$ 96.57
4447	Carol Jean Bauer	Election Judge	\$ 197.30
4448	Heather Kes	Election Judge	\$ 97.20
4449	Wendy Kornder	Election Judge	\$ 161.90
4450	Kevin Slack	Election Judge	\$ 144.15
4451	Eugene Kisor	Election Judge	\$ 269.90
4452	Joyce Bailey	Election Judge	\$ 91.73
4453	Myron Bratsch	Wages/Mileage	\$ 1,437.88
4454	Kristy Bieder	Wages/Misc. Expenses	\$ 2,423.88
4455	Gary Schmitz	Wages/Mileage	\$ 894.17
4456	Doug Kasper	Wages/Mileage	\$ 1,173.74
4457	Robert Koenig	Wages/Mileage	\$ 952.68
4458	PERA	DCP 5%	\$ 482.20
	EFTPS	Payroll Deductions	\$ 1,135.39
TOTAL CHECKS:			\$ 48,419.80

- 6.) **Approved Building Permit Applications:** No Building Permit Report was received from Scott County this month.
- 7.) **Meetings Attended:** All Board Members attended the MAT Conference in St. Cloud Thursday, November 17th – Saturday, November 19th.
- 8.) **Motion to adjourn:** Motion made at 8:33 p.m. by Schmitz and seconded by Koenig to adjourn.

Supervisor

Minutes prepared by: Kristy Bieder, Clerk