

INSTALLATION & MODIFICATION OF FIELD APPROACH/CULVERT PERMIT INSTRUCTIONS

Permit Process

- Field Approach permits are required for the installation of a new field approach and/or culvert. A \$500 Bond & \$100 Inspection fee are required before installation begins. The \$500 bond is refundable upon final inspection.
- Before constructing the field approach and installing the culvert, the applicant must meet with one of the Township's Supervisors and/or engineering at the site. To schedule an appointment for the initial site visit & final inspection, call Kristy Bieder, 651-307-0101.
- Unless an extension of time has been granted by the Township Board; if the landowner does not begin construction of the Field Approach or does not complete the Field Approach or call for a final inspection, within six months of the date of permit issuance, the inspection fee will be forfeited to the township and the permit will be voided.
- A \$200 fine will be imposed upon any landowner who installs a Field Approach without first obtaining a permit. *The fine is in lieu of an inspection fee if the field approach is approved. (MS § 160.18) (Belle Plaine Ordinance #3)*

Field Approach/Culvert Specifications

- All Field Approaches shall be reviewed and approved by the Township Board on case-by-case basis.
- 4 to 1 Slope
- Minimum of 40 feet galvanized steel culvert
- Minimum of 15 inch galvanized steel aprons (on both ends)
- Permits will be issued to landowners only
- Permits resulting in special circumstances will require a Town Board Recommendation

Please make checks payable to: Belle Plaine Township

Send payment to: Myron Bratsch

Belle Plaine Township Treasurer
8116 Union Hill Blvd.
Belle Plaine, MN 56011