

OFFICIAL MINUTES
BELLE PLAINE TOWNSHIP MONTHLY MEETING

Tuesday, November 12, 2019

BELLE PLAINE TOWNSHIP HALL
25130 HICKORY BLVD., BELLE PLAINE, MN

Board Members Present:

Chairman Dale Stier, Supervisor David Entinger, Supervisor Tony Kornder, Treasurer Myron Bratsch & Clerk Kristy Bieder

Others Present:

Jeff Klehr, Greg Felt, Gary Schmidt, Brian Conrad, Brent Holbrook & Michelle Guscette Etienne

1) Call to Order: The meeting was called to order by at 7:00 p.m. followed by the Pledge of Allegiance.

Approval of the October 2019 Board Meeting minutes were presented, on a motion by Kornder, seconded by Entinger, all in favor, motion carried.

Approval of the Treasurer's report as presented, on a motion by Entinger, seconded by Kornder, all in favor, motion carried, with the following balances:

| | | |
|------------------------|-----------|-------------------|
| Checking | \$ | 605.24 |
| Money Market | \$ | 304,742.54 |
| Certificate of Deposit | \$ | 153,950.54 |
| Total: | \$ | 459,298.32 |

Receipts: **\$6,554.75**

2) Review and Approval of Claims for Payment:

Motion by Kornder and seconded by Entinger to approve claims for payment, motion carried.

| <u>Check</u> | <u>Individual/Business</u> | <u>Description</u> | <u>Check Amt.</u> |
|---------------------|-----------------------------|---------------------------|--------------------|
| 4793 | Klehr Grading & Excavating | Mowing | \$ 9,450.00 |
| 4794 | Klehr Grading & Excavating | Grading | 6,489.00 |
| 4795 | Dvorak Excavating | Snow Removal Minimum | 8,000.00 |
| 4796 | BP Rural Fire Protection | Rural Fire Protection | 31,162.73 |
| 4797 | Bryan Rock Products Inc. | Red Rock 1" with fines | 1,044.69 |
| 4798 | M.J. Niesen Paving | Asphalt Repair to Old 169 | 2,560.00 |
| 4799 | American Environmental | Sewer Inspection | 1,000.00 |
| 4800 | American Environmental | Sewer Cleaning | 1,140.00 |
| 4801 | MN Paving & Materials | Road Products | 162.51 |
| 4802 | Union Trail Aggregates Inc. | Class 5 Gravel | 928.36 |
| TOTAL CHECKS | | | \$61,937.29 |

3) Walk In Agenda Requests:

Recognition – The Township Board presented Greg Felt with an award for his 10 years of engineering services. Greg assisted Belle Plaine Township with several projects, but his most outstanding work was with Cap X and FEMA. Greg will be dearly missed but the township although we understand for medical reasons he needs to retire.

Liquor Licenses – The board approved liquor licenses for both Oakdale Ridge (Dale Stender) and Union Hill (Ryan & Dana Klein) for 2020.

Prairie Court - Brian Conrad, Brent Holbrook & Michelle Guscette Etienne were present to discuss their concerns with the possible work needed to fix the water issue on Prairie Court. Last month the supervisors along with Jeff Klehr did a site visit. It was determined that the decorative rock around the culvert at the end of Prairie court was impeding waterflow causing deterioration of the cul-de-sac. After a lengthy discussion, supervisors decided they will revisit this issue once the new engineer is on board.

4) Road Reports & Issues:

MVEC Update – Supervisor Kornder will work with Sue Schultz to determine the latest pole relocation. Treasurer Bratsch will also contact Sue as he feels that check he received for \$100 is the one replacing the check that now needs to be \$250 due to fees incurred. He will also ask if going forward they could note in the memo what ROW permit the check is being issued for.

Field Approach Permit – The supervisors reviewed the Field Approach Permit that Clerk Bieder created. After review they approved to start using this permit going forward. Supervisors will need to attend a training session in the future so they are trained on how to inspect and approve driveways and field approaches.

Township Engineer - Clerk, Bieder presented the engineering proposal from Landform. The board decided to table this item until the December Meeting so that they had the proposal from Bolt Menke also.

FEMA – Supervisor Kornder & Clerk Bieder have worked extensively with Jodie Robertson & Eric Wynn of FEMA to ensure we are reimbursed for restoration work that was needed due to the flooding back in March 2019. At this time, we are looking to be reimbursed approximately \$10,000

Tree Trimming - David shared the information he had for Arbor Barber with the board. Tony shared the quote he received from R&D Associates. Unfortunately, the two quotes were not comparable due to the different list of roads on each. Clerk Bieder asked that Supervisor Kornder go back to R&D Associates to get all trees included on the estimate so that they are more comparable. Clerk Bieder also asked Supervisor Entinger to get a quote in writing from Arbor Barber. The following roads/areas should be included in the quotes: Laredo, South of Laramie, 273rd Street, 265th Street West, 260th Street W. and also the tree down at the township hall.

5) Other Business:

Solicitation Ordinance – Final review and approval of the Solicitation Ordinance was completed and signed by Chairman Stier.

Polling Location Designation – Clerk Bieder presented a resolution for the designation of the March 3, 2020 Presidential Nomination Primary. The resolution was presented, on a motion by Kornder, seconded by Entinger, all in favor, motion carried.

4M Resolution for Township Investments – Treasurer Bratsch asked that the board sign a resolution so that he is able to do a 4M (Minnesota Municipal Money Market) CD with the League of Minnesota Cities. Approved Entinger & then Kornder.

Orderly Annexation Agreement –The 2004 Annexation Agreement with the City of Belle Plaine will continue to be reviewed by Supervisor Entinger and discussed at a later date.

Infrastructure Development Fees Resolution – A resolution was signed regarding the capital improvement fees ----- this is a resolution that all cities and townships are signing to be able to have a more flexible policy and greater resources in order to meet growing demands for street improvements. This stems back to the court case that happened in Woodbury, MN regarding lot fees.

St. Lawrence Township Agreement - St. Lawrence Township is interested in having an agreement with Belle Plaine Township regarding Goshen Boulevard and sharing the blading, grading, gravel etc. Belle Plaine Township suggests that St. Lawrence Township take care of the blading since Todd Dvorak has the carbide blade for the red rock.

- 4) **Permit Report:** Reviewed permits issued this month.
- 5) **Meetings Attended or Upcoming:** Bratsch, Entinger and Bieder will all attend the upcoming Annual Conference in Mankato on Saturday, November 23rd. The next meeting on Tuesday, December 3rd will have the Reorganization Meeting at 6:00 prior to the regular monthly meeting.
- 6) **Supervisor Replacement:** Chairman Stier will be stepping down as of the 1st of the year. Clerk Bieder suggested Mark Schultz finish off his term. Supervisor Kornder suggested either Chris Bieder or Mark Schultz. Supervisor Entinger said he felt he need more time to think about this. Clerk Bieder asked that we vote tonight so that the new individual could attend the Reorganizational Meeting on December 3rd prior to starting his/her position in January 2020. Clerk Bieder voted Mark Schultz, Supervisor Kornder voted Mark Schultz and Supervisor Entinger abstained from the vote. Clerk Bieder will contact Mark Schultz to ensure he is still interested and available.
- 7) **Motion to adjourn:** Motion made at 9:42 p.m. by Kornder and seconded by Entinger to adjourn.

Supervisor

Minutes prepared by: Kristy Bieder, Clerk