

OFFICIAL MINUTES
BELLE PLAINE TOWNSHIP MONTHLY MEETING
Tuesday, November 10th, 2020

BELLE PLAINE TOWNSHIP HALL
25130 HICKORY BLVD., BELLE PLAINE, MN

Board Members Present:

Chairman Tony Kornder, Supervisor David Entinger, Supervisor Mark Schultz, Treasurer Myron Bratsch and Clerk Kristy Bieder

Others Present: Brian Conrad, Brett Holbrook, Lisa Holbrook, Matt Lenz, Jim Jeurissen Andrew Budde.

1) Call to Order: The meeting was called to order by at 7:00 p.m. followed by the Pledge of Allegiance.

Approval of the October 2020 Board Meeting minutes were presented, on a motion by Entinger seconded by Schultz, all in favor, motion carried.

Approval of the Treasurer’s report as presented, on a motion by Schultz seconded by Entinger , all in favor, motion carried, with the following balances:

Checking	\$	1,480.08
Money Market	\$	378,094.46
Certificate of Deposit	\$	156,555.95
Total:	\$	536,130.49

Receipts: **\$ 5,509.56**

2) Review and Approval of Claims for Payment:

Motion by Schultz and seconded by Entinger to approve claims for payment, motion carried but to hold the check for Berger Interiors until there is a consensus with supervisors to pay the bill.

<u>Check</u>	<u>Individual/Business</u>	<u>Description</u>	<u>Check Amt.</u>
4912	Klehr Grading & Excavating	Hauling Gravel	\$ 240.00
4913	Klehr Grading & Excavating	Ditch Cleaning – Iago	\$ 2,667.00
4914	Klehr Grading & Excavating	Grading Township Roads	\$ 3,132.00
4915	Dvorak Excavating	Snow Removal Minimum	\$ 8,000.00
4916	Berger Interiors	Carpet in Townhall	\$ 2,315.00
		TOTAL CHECKS	\$ 16,354.00

3) Walk-In Agenda Requests:

Oakdale Ridge Hunt Club Liquor License – A Township Board Resolution was completed for Dale Stender with Oakdale Ridge Hunt Club for a 3.2 Malt Liquor license.

4) Road Reports & Issues:

Prairie Court/240th Street Pavement Repairs – Supervisor Entinger updated the residents that he had cores drilled to determine amount of tar and gravel. Three spots were drilled and the cores ranged from 2 ½ inches (poor base) to 3 ¾ inches (5 inches of clay base). Mark Steinhagen (highway maintenance worker with Scott County) was onsite and stated that the water wasn't causing the issues. Andrew Budde, Engineer reviewed the overview and cost summary of various options for repairing pavement.

Supervisor Entinger stated that typically assessments are 30% for residents and he would like to do this by lots. Treasurer Bratsch suggested by linear foot since this is how assessments are typically handled. Entinger disagreed that it should be by linear foot. Chairman Kornder will research if it should be by linear foot.

Prairie Court pavement repairs were discussed and option #1 (1.5 overlay) which would cost \$41,150 would be a 5-year plan, option #2 (Full Reclaim & 3" overlay) which would cost \$97,200 would be 30 years with maintenance and option #3 (full reconstruction) would be \$233,300 and would range from 20-40 years depending on maintenance performed. Treasurer Bratsch asked Engineer Budde if he was a resident which option would he choose. Budde responded either option 1 or 2. After a lengthy discussion it was determined that possibly there should be a fourth option that would be an option #2 modified which would be full depth reclaim and overlay to fix the cul-de-sac and 300 feet down and the rest of the project would get an overlay. Engineer Budde stated that option #4 would be approximately \$ 65,000. 240th Street would be patched in the "spidered" area and seal coated. Supervisor Entinger still feels that the residents should be assessed 30% of the project. Resident, Matt Lenz said that for over 20 years there has been no maintenance down to this road except one time it was seal coated. Lenz also reminded the board members that he has paid taxes the last 20 years but there has been no maintenance so he doesn't feel its right that they be assessed at all. Chairman Kornder tabled the discussion and the discussion will continue at the December 1st meeting where a decision can be made. Kornder urged these residents to attend the December meeting again.

Drainage Issue – Prairie/240th – Small discussion on the drain tile cost summary which was either \$35,775 to open cut install or \$51,500 to directionally drill install. Chairman Kornder said there would be no decisions made until Engineer Budde watches the flash drive that was of the scoping previously done.

Annexation – Chairman Kornder suggested we touch on the Prairie Court & 240th Street annexation subject since this was previously discussed and we now have the residents at a meeting. The residents were 100% against being annexed into the city. Chairman Entinger now does not feel annexation is a good idea.

Culvert on 250th Street –Jim Jeurissen was in attendance to admit he was in the wrong by plugging the culver and he knows he really shouldn't have but also wants to state that the culvert is now finally working properly by diverting water to the catch basin that Bill McCue installed. Supervisors Entinger and Schultz are kay with the culvert as is and feel if it were to wash out then it would need to be reassessed. Chairman Kornder reminded the other two supervisors that they are setting a precedence that residents can handle situations on their own. Jim Jeurissen then stated he would pay for the culvert to be removed by Jeff Klehr. Supervisor Entinger will speak with Bill McCue and Herb Artz the adjoining land owners. The culvert will be left as is until the conversations are held. If the board does go with removing the culvert, we will have an agreement signed by Jim Jeurissen agreeing he will pay for the costs prior to the job being performed.

Driveway Permit - Chairman Kornder signed a driveway permit outside the board meeting for Brian Kocina on Fabor Avenue due to the fact there wasn't a board meeting on the first Tuesdays in November because of the election.

Mowing of Ditches – Chairman Kornder stated he has received a couple phone calls from residents regarding the snow drifting on the township roads due to the ditches not being mowed this fall. Supervisor Entinger stated they had been mowed but he would contact Ron Hemmer with Huskers Outdoors to see if they were unable to complete them.

5) Other Business:

Township Carpeting – Chairman Kornder will contact Berger Interiors to have someone look at the carpeting at the townhall to see if there is anything that can be done with the seam showing. Chairman Kornder will email the other supervisors with the findings.

Township Website –Supervisor Entinger would like so pictures of the township on the website and the policies and ordinances uploaded in full rather just descriptions. Supervisor Entinger also suggested we remove Clerk Bieders home address from the website and get a PO Box. Motion by Entinger and seconded by Schultz to approve to get a PO Box, motion carried. Clerk Bieder will check the PO Box once a month.

MVEC Permits –Clerk Bieder received a check from MVEC but the work order was not the correct number for the signed permit for 240th Street. Bieder will contact MVEC to get a new check or explanation for the work order.

Supervisor Term – Supervisor Entinger brought up that he felt Supervisor Kornder's term should have been on the ballot in November. He stated he talked to Minnesota Township of Associations months ago and also contacted the Township Lawyer regarding this. Clerk Bieder stated it would have been better if he would have discussed his concerns with the board members rather than contacting others especially Lawyer Ruppe since there will be a fee incurred not to mention this could have been resolved prior to election. Clerk Bieder stated she very well could have made an error and will contact Scott County to see if they can assist her with the terms since typically the terms are 4 years.

Wages – Treasurer Bratsch would like a policy outlining what supervisors are paid for in their monthly pay and what can be charged for extra pay.

Policy Request for Public Information – Clerk Bieder will redo the policy and remove verbal requests and change the hourly fee to \$25 and also a minimum fee of one hour. Requests will only be mailed once the fee has been collected. There will be no emails sent out with information requested.

Crack Seal / Seal Coat – Treasurer Bratsch requested that they supervisors all have their road lists completed by the December 1st meeting so that we have paved road repairs for the 2021 books.

6) Permit Report: Board reviewed the permit report for last month.

7) Meetings Attended or Upcoming: MAT Annual Conference will be held virtually on Friday, November 20th and Saturday, November 21st.

8) Motion to adjourn: Motion made at 9:25 p.m. by Schultz and seconded by Entinger to adjourn.

Chairman, Tony Kornder

Minutes prepared by: Kristy Bieder, Clerk