

**OFFICIAL MINUTES**  
**BELLE PLAINE TOWNSHIP MONTHLY MEETING**

Tuesday, April 6, 2021

BELLE PLAINE TOWNSHIP HALL  
25130 HICKORY BLVD., BELLE PLAINE, MN

Board Members Present:

Chairman Tony Kornder, Supervisor Mark Schultz, Supervisor Steve Cox, Treasurer Myron Bratsch and Clerk Kristy Bieder

Others Present: Jeff Klehr, Barbara Weckman Brekke, Chris & Vickie Zwart, Allen Schmidt & Gary Schmidt

- 1) Call to Order:** The meeting was called to order by Chairman Kornder at 7:00 p.m. followed by the Pledge of Allegiance.

Approval of the March 2021 Board Meeting minutes were presented, on a motion by Schultz seconded by Cox, all in favor, motion carried.

Approval of the Treasurer's report as presented, on a motion by Cox seconded by Schultz all in favor, motion carried, with the following balances:

Checking	\$	655.03
Money Market	\$	469,977.45
Certificate of Deposit	\$	157,242.57
<b>Total:</b>	<b>\$</b>	<b>627,875.05</b>

Receipts: **\$ 5,037.03**

- 2) Review and Approval of Claims for Payment:**

Motion by Schultz and seconded by Cox to approve claims for payment, motion carried.

<u>Check</u>	<u>Individual/Business</u>	<u>Description</u>	<u>Check Amt.</u>
4959	Dvorak Excavating	Snow Removal	1237.50
4960	Belle Plaine Herald	Legal Notice	90.00
4961	Belle Plaine Herald	Legal Notice	60.38
4962	Belle Plaine Rural Fire	Fire Protection – first ½	41154.67
4963	Myron Bratsch	Wages	1432.54
4964	Kristy Bieder	Wages & Mileage	2248.04
4965	Mark Schultz	Wages & Mileage	873.51
4966	Steve Cox	Wages & Mileage	1285.17
4967	Tony Kornder	Wages & Mileage	1101.29
4968	David Entinger	Wages & Mileage	509.83
4969	PERA	DCP	575.76
	EFTPS	IRS Payroll	1249.65
4970	Klehr Grading & Excavating	Grading	6696.00
		<b>TOTAL CHECKS</b>	<b>\$ 58,514.34</b>

### 3) Walk-In Agenda Requests:

#### County Commissioner Update:

Barbara was present to give updates. Weekly COVID vaccines are being done at Canterbury Park. Individuals can go online to sign up for the vaccine or call 952.818.3730 (Monday-Friday from 8 am to 8 pm).

Customer Service will continue to be in person and by appointment. There will be extra hours added for the evening customer service appointments.

Treasurer Bratsch asked that Barbara check to see if the county would be willing to give each Scott County landowner a voucher to recycle one appliance per year.

Supervisor Schultz asked that Barbara research why credit card payments are not allowed via phone for customer service.

Barbara mentioned that two residents had called to complain about the Wedding Barn and the amount of dust coating they provided.

The Scott County Ditch Board will be holding a hearing in May regarding Ditch 10. The engineering service has already been hired. Barbara will notify the board of the hearing date.

Dust Coating – Chris & Vickie Zwart were in attendance to ask if the dust coating would be the same distance for Rubies and Rust as the previous years. Chairman Kornder notified the Zwart's that the dust coating will continue to be 2000 feet, the same as in the past years (excluding 2020 due to COVID).

240<sup>th</sup> – Ditch – Allen Schmidt was in attendance to ask that the township board take a look at the ditch on 240<sup>th</sup> Street. Chairman Kornder stated we would review it on Saturday during our road review.

Rural Fire – Allen Schmidt also spoke some about the Rural Fire Department and how they have an opening if anyone was interested in being on the Rural Fire Board.

### 4) Road Reports & Issues:

#### 2021 Contract Bids Awards – Bids were reviewed and awarded as follows:

- Hauling –Klehr Grading & Excavating (\$4.00 per ton) was approved, on a motion by Kornder , seconded by Cox all in favor, motion carried.
- Gravel –Valley Paving was approved, on a motion by Schultz, seconded by Cox, motion carried.
- Grading – Klehr Grading & Excavating (\$110 per hour) was approved, on a motion by Cox, seconded by Schultz, all in favor, motion carried.
- Snow Plowing – Todd Dvorak - \$8,000 minimum (plus machinery costs below) were approved, on a motion by Schultz, seconded by Cox, all in favor, motion carried.
  - Tandem Trucks - \$155 per hour
  - Single Axle Truck - \$120 per hour
  - CAT 143H & 140M Graders - \$165 per hour
  - CAT 140H Graders - \$160 per hour

- 287 Skid loader - \$135 per hour
- Volvo L70G Loader - \$165 per hour
- Cat 966 w/ bucket - \$180 per hour
- Dust Control – Tabled until the NSI bid has been received. Clerk Bieder will contact them tomorrow.
- Township Lawn Maintenance – No bids were received but Mark Schultz will put in a bid this week.
- Ditch Mowing –Klehr was approved, on a motion by Schultz, seconded by Kornder, all in favor, motion carried.

Annual Road Review – The road review will be held Saturday, April 10<sup>th</sup>. The board will meet at 8:00 at the township hall. Jeff Klehr will ride along this year to give more insight on what needs to be done with roads, ditches, etc.

Road Reclaiming – Motion by Schultz and seconded by Cox to approve Gary Schmidt to do the road reclaiming.

MVEC Update – Motion by Cox and seconded by Schultz to accept the payment of \$4500 from MVEC which would allow the board to break even with lawyer’s costs, motion carried. Chairman, Kornder will contact Attorney Ruppe to notify him to move forward with acceptance.

Farming in ROW – Supervisor Schultz spoke with 2 of the 3 farmers that are farming the road right of way. Basically, none of them want to comply with the request. The board will review the ROW’s during the road tour on Saturday to determine the next steps.

240<sup>th</sup> Street Project – At the last meeting we discussed the bids for Prairie Court that Andrew Budde with Bolton and Menk sent over. This price was approximately \$6,000 below the engineers estimate. A total of 4 bids were received and ranged from \$50,641.47 to \$61,690.60. Due to the fact that Valley Paving is a reputable contractor and has completed work of similar scope Engineer Budde recommended to award to Valley Paving Inc. Supervisor Cox questioned if these bids were fixed prices or if they will fluctuate especially with the gas and oil prices going up. Chairman Kornder did circle back to Engineer Budde and the Prairie Court Improvements bid of \$50,641.47 from Valley Paving is fixed. Motion by Schultz and seconded by Cox to accept 240<sup>th</sup> Bid Project with Bolton Menk using Valley Paving.

Signs – Supervisor Schultz spoke with Randy Millard at Scott County regarding Speed Limit Signs that have the speed and also have flashing lights. The cost for the TC400 is \$2500 (size 3.5 x 15.5 & shows speeds of 5-55 mph ) and the TC600 is \$3500 (size is approximately 3-4 inches larger in each direction & shows speeds of 5-70 mph).

DOT – Supervisor Kornder received an email from the Department of Transportation on the options that Belle Plaine Township has for the speed issues. Kornder will forward that onto the rest of the board to review. Kornder will also contact Tim Murphy to help us with a speed study on Goshen Blvd.

ROW Permit – The Road Right of Way Permit sent over by Carrie Olsen with Frontier Communications for the underground bore of 2PR copper cable at 10181 260<sup>th</sup> Street W. was approved.

**Other Business:**

Annual Training Conference - Minnesota Association of Townships (MAT) will be having their yearly training

September 9-11 rather than November this year. The training will take place in St. Cloud at River’s Edge Convention Center.

Election Judges – Clerk Bieder asked for the approval of using the following election judges for the Special Election on April 13<sup>th</sup>, 2021: David Gordon, Dona Kisor, Heather Kes, Amber Reiter and Kristy Bieder. Motion by Cox and seconded by Schultz to approve the five election judges requested by Clerk Bieder.

Ambulance Fund - Motion by Cox and seconded by Schultz to approve the transfer of \$9,264.89 from the Ambulance fund to the BP Fire Department fund, motion carried. The levy approval change will be done when the Annual Meeting in September reconvenes.

Lock Change – Supervisor Cox will change the township hall and garage locks since the keys were not turned in by Supervisor Entinger when he resigned in November.

- 5) **Permit Report:** Board reviewed the permit report for last month.
- 6) **Meetings Attended or Upcoming:**
  - Treasurer Bratsch and Chairman Kornder both attended the Scott County Association of Township meeting via zoom on March 24<sup>th</sup>. Treasurer Bratsch accepted the position of Treasurer/Clerk for the Scott County Association of Townships.
  - Tuesday, April 20<sup>th</sup> will be the Local Board of Appeals and following will be the Canvass for Special Election.
- 7) **Motion to adjourn:** Motion made at 9:15 p.m. by Schultz and seconded by Kornder to adjourn.

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Chairman, Tony Kornder

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Minutes prepared by: Kristy Bieder, Clerk